

DATE	ACTION	WHO
Friday, September 20, 2024	<b>EatFresh Data disseminated to counties with data</b> EatFresh.org sends bulk data to CFHL, UC State Office State Office will clean and send files to counties to enter into PEAR Counties to enter EatFresh data into PEARS by <b>October 3rd, 2024</b>	State Office
Thursday, October 3, 2024	<b>** PEARS “Closed” for CFHL, UC LIAs**</b> ◆ UCCE County/Cluster programs complete all PEARS Data Entry for FFY2024 ✓ Program and Indirect Activities ✓ PSE Activities ✓ Partnerships and Coalitions ✓ Success Stories	Counties
	<i>Note: UCCE teams will not be able to enter any new FFY2024 information into PEARS after Oct 3<sup>rd</sup></i>	
Friday, October 4, 2024	<b>PEARS Opens for FFY 2025 reporting</b> <i>Counties can begin adding activities into PEARS for FFY 2025 (October 1, 2024 - September 30, 2025)</i>	Counties
October 4-25, 2024	<b>SO conducts Final Review of data</b> ◆ The State Office will identify any remaining errors and email or call UCCE Program Managers and Supervisors ◆ <i>UCCE teams' will confirm updates to PEARS that are proposed by the State Office</i> ◆ <i>The SO will make the changes once confirmed</i>	State Office
Tuesday, November 19, 2024	<b>CFHL, UC State Office will send out PEARS Programmatic Data</b>  <i>Used in the Annual Report Template to populate Section B of the annual report template.</i>	State Office
	◆ FY 2024 PEARS Program Data	
	◆ FY 2024 Evaluation survey summary results to incorporate into <b>Overview</b> section.	
	<i>Note: PEARS Program Data and Evaluation survey results will post to Box on a “rolling basis”. Counties will receive Emails when files are available.</i>	
	◆ LIA's can use the PEARS Impact Dash Board SNAP-Ed Highlights for charts or graphics to insert into the Annual Report.  <a href="https://pears.io/analyze/dashboards/1/">https://pears.io/analyze/dashboards/1/</a>	
Friday, December 20, 2024	<b>First draft of Annual Report County Narrative due to State Office</b>	County Staff
	◆ FY 2024 Annual Report Narrative	
	◆ FY 2024 Annual Report county profile	
	◆ FY 2024 Annual Report SNAPshot w/ Actuals  <i>✓ Please save the file in Box in the Annual Report Folder</i>	
Friday, January 17, 2025	<b>State Office staff to provide feedback on draft reports, and profiles by adding comments into the files saved in Box.</b>	State Office
Friday, January 31, 2025	<b>Final version Due to State Office</b>	County Staff
	◆ FY 2024 Annual County Report Narrative	
	◆ FY 2024 Annual County Profile	
	◆ FY 2024 Annual SNAPshot w/ Actuals  <i>◆ All revisions should be included in the final version of your report and saved in Box.</i>	